

**Board of Directors
Meeting Minutes
September 26, 2018**

Present: Bill Harder, Shane Peek, Nick Nicholson, Warren Griffith, Jill Schneider, Jan Garrett, Clarence Edwards, Tommy Jenkins, Morgan Arndt, and James Hamilton

Management: Chris Neely, Shannon Spurrier, Lindsay Berry and Heather Boyd

Guests: Allison Huffstutler and Tommy Blackmon

Proceedings:

Bill Harder called the meeting to order

Invocation

Pledge of Allegiance—Jill Schneider

Recitation of the Mission Statement and Vision

Roll Call

Motion made to approved the agenda for the September 26, 2018 meeting

Minutes from meeting were reviewed and approved

President's Report—Bill Harder

1. Bill thanked Clarence Edwards and Denise Agnew for all the work that they have done on financial statements.
2. Bill thanked Nick Nicholson for all the legal expertise and advice that he has donated to the Meyer Center.
3. Bill thanked Jill for working on the Ladies Luncheon.
4. Bill expressed excitement about working with Tommy Blackmon on the Capital Campaign.
5. Jill thanked Bill for cutting the trees along Rutherford Road at the driveway.

Capital Campaign—Shannon Spurrier and Tommy Blackmon

Shannon expressed thanks and gratitude for Tommy Blackmon joining the Meyer Center as an advisor to the Capital Campaign. She expressed Tommy's passion for our mission and feels that we are in great hands.

Tommy introduced himself and how honored he is to be a part of this exciting time. Tommy's organization is Nonprofit Transformation. The idea of this campaign is to be short, intense, and focused. Our next step is to raise the \$1.5 million for the building renovations. He handed out a Case for Support and reviewed that document with the Board. Contacts are needed. Time is of the essence. Shannon advised that the staff would make the "ask" if board members could provide the contacts. Our donors are getting older, and we need to bring in fresh new faces. Heather Boyd said that teachers, therapists and parents want to be involved in this campaign.

Financial Reports—Clarence Edwards

Clarence began by reviewing the budget.

1. Income from United Way is up slightly.
2. Income from government agencies is approximately the same as last year. There is a slight increase in IDEA and a slight increase in EIA, but is roughly the same as last month.

3. The biggest difference in the budget from last month is the addition of \$200,000 income from the Department of Health and Human Services. The Department of HHS is granting the Meyer Center this one time request for supplemental money for educational and therapy purposes. Paperwork on this request is in process and is expected to be signed and then received in October. Nick said that the Department of HHS may perform an audit of the funds at the end of this year. Jill expressed concern over the audit. Clarence and Chris feel that an audit will not be of concern due to previously meeting education and therapy goals. Chris explained that we need this money due to the unexpected changes in Medicaid charges. In January of 2017 Medicaid started decreasing and has continued to the present. Tommy asked how the money would be used. Chris explained that it will be used in the classroom for personnel expenses and classroom needs. Nick discussed the complexity of federal money and regulations. He reiterated that this is a one-time payment, and that the Meyer Center cannot ask for it again.
4. Clarence stated that there has been no base student reimbursement for 3 and 4 year olds. We should be getting is based on Chris' findings in the law. We should be getting \$3,500 per child. We currently have 29 students, which would total \$101,500.00. The number of students changes frequently. We should receive that funding for this year and last year. Bill will continue to pursue these funds. Clarence stated that we are confident that we will receive this money, but we don't know when.
5. Spirit Week at JL Mann raised \$184,000. The school will keep \$15,000 for their buses and after school program, and the Meyer Center will receive \$169,000 around the first of November.
6. Our two special events, Ladies Luncheon and Kids Classic are schedule to bring in \$750,000. Ladies luncheon...\$230,000 and Kids Classic...\$520,000.
7. Total Support and revenue is budgeted at \$3,393,507.
8. Expense changes were outlined including resignation, staff changes. Benefits and insurance has about a \$20,000 increase. There is a \$40,000 decrease in pension match. There are no new employees. Doug took over the lunchroom. Program services are up slightly. Professional services are up slightly due to the music program.
9. There is decrease in office supplies. There will be a permanent custodian which will save money. They will be there from 10:00 am to 6:00 pm daily. There should be fewer repairs on equipment so there is decrease there. Fuel is cut down due to fewer bus stops. Fundraising expense will decrease because we have eliminated Young at Heart.
10. Clarence completed the proposed 2018-2019 proposed budget.
11. Chris pointed out the Mary Ellen just found an error in Medicaid. There were invoices that Medicaid approved that we have never been paid for. There are about 80 children involved, and the amount could be around \$100,000. Mary Ellen is resubmitting those requests for payment. This goes back at least a year. Both Jill and Jan pointed out that there needs to be proactive system to review past due payments.
12. Nick Nicholson made a motion to approve the budget. Warren Griffith seconded the motion. The motion passed.

Executive Director's Report—Chris Neeley

The State Charter School voted to match Medicaid reimbursement at 100%. Chris is working on the 3 and 4 year old issue.

Actionable Items—Lindsay Berry and Heather Boyd

1. The Meyer Center is eligible for Title One money in the amount of \$20,800. It is for 21 iPads and cases. Each teacher would receive one and most therapists.
2. The Meyer Center is also eligible for \$5,100 in Title 2 funds for teacher incentives. The funds will be used for the Read to Succeed program which is required by the State of South Carolina. It will be used for teacher incentives.
3. Clarence made a motion to apply for the Title 1 grant. Shane seconded the motion. The motion was approved.
4. Jill made a motion to apply for the Title 2 grant. Nick seconded the motion. The motion was approved.
5. Lindsay Berry introduced the nominations for board candidates. Presentations will be made at the October 1 PTA meeting at the Meyer Center at 6:00. Voting will take place electronically from October 12 to October 16.
6. Allison Huffstutler reported on the PTA. They currently have 174 members, up from 120 last year. Family Fun Night was on Friday. It was a great event and under budget. October 1 is the PTA meeting with a Transition Forum for the program. October 17 the PTA will host a staff luncheon. Be sure to donate your Box Tops. The PTA will be writing personal thank you notes for the Ladies Luncheon, and they are working on that.

Bill Harder made a motion to go into Executive Session to discuss staffing and employee issues. The motion was approved. Non board members left.

Bill Harder makes a motion to come out of executive session. No action was taken.

Closing Remarks—Bill Harder

Bill thanked everyone, and the meeting was adjourned.

Respectfully Submitted,

Shane Peek
Jill Schneider
Board of Directors