

MEYER CENTER FOR SPECIAL CHILDREN

FINGERPRINT RECOGNITION ACCESS SYSTEM

For security measures, the Meyer Center offers two entrances that may be utilized:

1. The entrance at the end of the building (number 1132) is reserved for **PARENTS/GUARDIANS ONLY**. The doors are handicap-accessible and all of the classrooms are located in this area. This entrance is accessible during the hours of **7:30-9:00am and 1:30-2:00pm ONLY**. Please use this entrance when entering the building during these hours. If you arrive at any time other than the above hours, you must use the main office entrance (number 1122). The Center's designated drop-off and pick-up area may be used during the hours of 7:30-8:45 a.m. and 1:45-2:00 p.m. rather than entering the building if you choose. (See enclosed policy for more information)
2. The main office entrance is located two doors down (number 1122) and remains unlocked during normal business hours.

As explained in the enclosed policy, a fingerprint recognition access control system is installed on all the doors in the Meyer Center. Each family will be allowed two fingerprints to be scanned into our system for easy access into the building. Please list below the two family members you wish to have scanned into this system.

Name: _____ Relationship: _____

Name: _____ Relationship: _____

Child's Name: _____

If someone other than the two individuals that are scanned into our system needs to pick up or drop off your child, they must enter through the main office entrance (1122). Please remember that they must be authorized by you and show proper identification to the front office staff before they will be allowed to enter the building.